



APPLICATION: ASSOCIATIONS/ORGANISATION

Associaton/Organisation:
Adress:
City:
Country:
Secretary:
Contact:
Phone:
Mobile:
E-mail:

Co-Exhibitor

The participation fee per co-exhibitor is € 80.00

Associaton/Organisation:
Adress:
City:
Country:
Secretary:
Phone:
Mobile:
E-mail:

Exhibition area required: National amateur radio associations Non profit Organisation

Stand size:

up to 15 sqm 16 - 30 sqm from 31 sqm on:

Stand fee please refer to 3 overleaf.

Stand equipment: (free of charge)

1 table 1.40 x 0.80 m and 4 chairs,
Partition walls and main power included.

Labelling:

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Additional order:

Counter (2.00 x 0.50 x 1.00 m)	Pcs	60.00 €/Pcs
Table (2.00 x 0.60 m)	Pcs.	25.00 €/Pcs.
Table (1.40 x 0.80 m)	Pcs.	25.00 €/Pcs.
Chair	Pcs.	5.00 €/Pcs.

We order advertising material (free of charge)

Sticker for car	Pcs.	Lable (4 x 6 cm) sheet per 12 pcs.	Pcs.
Poster (297 x 630 mm)	Pcs.		
Leaflets (off May 2020)	Pcs.		

AUMA-fee: €/sqm 0.60
General waste disposal: €/sqm 1.00 (max. € 50.00)

Allocation and positioning of stands will be at the discretion of Messe Friedrichshafen GmbH in consultation with DARC. The sale of goods is not permitted for Associations and Organisations in „Zeppelin CAT Hall/ A1“ except with the express permission of Messe Friedrichshafen GmbH. Any breach of this condition will entail immediate closure of the stand.

We wish to advise you that personal data are stored, processed and used (inclusive of transfer to service providers, newsletter) for the purpose of contract performance.

With my signature, I confirm the binding registration for the event and the applicability of the conditions (Special Conditions of Participation, General Conditions of Participation, Technical Guidelines, General Regulations)

Exhibitor Passes and Parking Permits:

(up to 15 sqm 4 exhibitor passes and 2 parking permits included, from 16 sqm on 6 exhibitor passes and 3 parking permits included)

Name	Call	Exhibitor Pass	Parking Permit
Additional exhibitor passes € 16.81 each			
Additional car parking permits € 25.21 each for three days inside exhibition ground			
Additional car parking permits € 10.08 each for three days (P West)			

We hereby confirm our registration:

As exhibitor you are obligated to keep the stand occupied for the entire duration of the exhibition. In case of non-compliance, MFN reserves the right to impose sanctions.

Place:

Date:

Company stamp/ Signature

Special Conditions of Participation

for HAM RADIO 2020



Definitions

MFN: Messe Friedrichshafen GmbH shall hereafter be referred to as „MFN“.

OSC: Exhibitors receive an access code for the Messe Friedrichshafen Online Service Center (hereafter referred to as „OSC“) upon stand allocation. Media features as well as technical and organizational orders must be executed via the OSC.

General Conditions of Participation available at: www.messe-friedrichshafen.com/exhibiting-guidelines.

1 General event information

1.1 Opening times:

The HAM RADIO will take place from June 26st – June 28rd, 2020 at the MFN exhibition grounds in Friedrichshafen. The exhibition is open Friday through Saturday from 9 a.m. to 6 p.m. and Sunday from 9 a.m. to 3 p.m. The right to alter the opening times due to serious reasons is reserved. Changes will be announced in good time.

Access for exhibitors: 1 hour before start of the exhibition and 1 hour after the end of the exhibition

1.2 Set-up and dismantling times:

1.2.1 Set up

Wednesday, June 24th, 2020 07:00 a.m. – 08:00 p.m.

Thursday, June 25th, 2020 07:00 a.m. – 10:00 p.m.

Advanced stand set-up has to be approved by the project management, is subject to charge, and can be ordered via OSC.

1.2.2 Dismantling

Sunday, June 28rd, 2020 03:00 p.m. – 10:00 p.m.

Monday, June 29th, 2020 07:00 a.m. – 06:00 p.m.

Tuesday, June 30th, 2020 07:00 a.m. – 12:00 a.m.

Early dismantling is not permitted. Please refer to the General Conditions of Participation. In case of non-compliance, MFN reserves the right to impose sanctions.

1.3 Additional deadlines:

Registration requested by February 1st, 2020

Start of floor planning: March 1st, 2020

1.4 After admission, all services may be ordered via the OSC. The access code for service orders and media entries will be sent with the acceptance documents per e-mail.

1.5 Stand fittings:

Within the participation fee following stand fittings are included: partition walls, 1 table (1.40 x 0.80 m), 4 chairs and main power. If you should require additional furniture (tables, chairs, beer tables or counters), you have to order it separate (with costs). Tables and chairs will be delivered to your stand during set-up.

1.6 Associations and organisations are not entitled to exhibit and/or to sell goods. Exceptions from this rule are only made by the trade fair management. Goods not authorized by the trade fair management will be removed at the expense of the association/organisation.

1.7 Wifi: MFN has its own Wifi, which exhibitors and visitors can log onto and is free of charge. Exhibitor's own Wifi must be registered and comply with specific conditions. Registration and prerequisites can be accessed via the OSC.

1.8 GEMA: exhibitors have to register the use of copyright music, videos or movies with the German authority GEMA. Registration forms are available at: <http://www.messe-friedrichshafen.com/exhibiting-guidelines>

2 Registration and admission

Registration (participation and stand order placement) for the HAM RADIO is made by using the online form on HAM RADIO website or PDF registration form, which must be completely filled out and signed as legally binding. This registration is an offer of a contract, which requires acceptance by MFN. Submission of the registration form shall not constitute a claim for acceptance.

The written participation of MFN with disclosure of the allocated stand (stand confirmation) and the accompanying participation invoice shall be considered as admission to the HAM RADIO. If the content of the stand confirmation differs from the content of the exhibitor's registration, the contract shall take effect in accordance with the stand confirmation, **unless the exhibitor objects in writing within two weeks.**

3 Participation fee / Exhibitor passes and parking permits

3.1.1	National Amateur Radio Associations and Organisations	
	up to 15 sqm	100.00 €
	16 – 30 sqm	180.00 €
	for each further 30 sqm or part thereof	100.00 €

3.1.2	Non Profit Organisations	
	up to 30 sqm	250.00 €
	31 – 50 sqm	350.00 €
	for each further 30 sqm or part thereof	150.00 €

Special Conditions of Participation

for HAM RADIO 2020



3.1.3 Exhibitor passes and parking permits

The participation fee includes following free amount of exhibitor passes and parking permits:

Up to 15 sqm: 4 exhibitor passes and 2 parking permits

From 16 sqm on: 6 exhibitor passes and 3 parking permits

3.2.3.2 The co-exhibitor fee is € 80.00 / co-exhibiting association / organisation. Definition of co-exhibitor: see General Conditions of Participation. Co-exhibitors will receive 4 exhibitor passes and 2 parking passes for free.

All quoted prices are net prices and pertain to the entire duration of the exhibition. If the statutory value added tax applies, it will be invoiced in addition. Please note concerning this the explanations of the reverse charge procedure and the VAT identification number in the General Conditions of Participation.

4 Terms of payment

All invoices are payable by May 1st, 2020. Invoices issued after May 1st, 2020 are to be paid in full immediately after receipt of invoice without any deductions. The same applies to all other MFN invoices. Please note the payment due dates and information about the bank accounts on the MFN invoices.

5 Stand cancellation / cancellation fee

In case of cancellation after registration Messe Friedrichshafen has the right to invoice up to 50% of invoiced total. In case of cancellation 4 weeks prior to the opening and later penalty will be 100% of invoiced total.

6 Additional services

6.1 In addition to the participation fee, the acceptance of the following services is obligatory:

- The AUMA fee of € 0.60/sqm to be paid by the exhibitor will be invoiced by MFN for the AUMA and passed on.
- All exhibitors will be included in a printed index of exhibitors as well on the website of the HAM RADIO. An entry will be made in the alphabetical directory with information about the exhibitor's offerings. The mandatory entry in the exhibitors directory is included. The entry can be edited in advance by the exhibitor in the OSC. The deadline for the close of editing will be announced with the notification of the OSC access code.
- Flat fee for general waste disposal: €1.00/sqm max. € 50.00

6.2 Additional services can be ordered via the OSC. All prices are net prices.

7 Legal notices

7.1 Violation of the exhibition terms and conditions gives MFN the right to close stands immediately and to clear them off without requiring court action. This applies in particular to cases of advertising in contravention and in case of advertising for political or ideological purposes.

7.2 The German version of the contract is binding.

Place of fulfillment: Friedrichshafen, place of jurisdiction: Tettnang/Ravensburg
HRB-No. 1179 Registration Court, District Court Tettnang